

KIIT COLLEGE OF EDUCATION

MINUTES OF THE MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC) held on 08-10-2019 Chaired By Prof. M.Sen Gupta

The Following attended the meeting

1. Prof. SK Yadav Former Head Deptt. Of Teacher Edu., NCERT, External Expert
2. Dr. Harsh Vardhan, CEO
3. Dr. Neelima V. Kamrah, Registrar
4. Dr. S.S. Agrawal, Director General
5. Prof. M.Sen Gupta, Chairman IQAC
6. Ms. Priti Rani
7. Dr Shikha Devgan. Member
8. Ms. Anupam , Member
9. Dr. Rachna Sharma, Member Secretary

Agenda:

- Programmes conducted for quality enhancement in the last session
- Programmes planned under IQAC for current session
- Preparation of calendar of academic and students centric activities
- Expert views and suggestions
- Vote of Thanks

Minutes:

- Welcome by the Chairman of IQAC and introduction of the members of the committee.
- Prof. M. Sen Gupta reviewed the minutes of the last meeting.
- Report of the programmes conducted for quality enhancement in the last session presented by the member secretary.

After in depth discussion the distinguished committee members came up with the following **suggestions:**

- Proposal for theme-based teaching practice
- Extension Lecture/ workshop on e-content proposed for the faculty and students by Prof. SK Yadav Former Head Deptt. Of Teacher Edu., NCERT, External Expert
- Reshaping of the format of lesson plan in accordance with 5 E's of inquiry –Based learning and constructive approach was suggested.
- Research papers to be published in Journals of NCERT/ other reputed journals.
- Proposal for undertaking an innovative project that can be acknowledged under Innovative Schemes for Teacher Education (SCERT).
- Calendar of proposed activities presented by the member secretary.
- Vote of thanks delivered by Prof. S.S. Agrawal

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MINUTES OF THE MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC) held on 10-02-2020 Chaired By Prof. M.Sen Gupta

The Following attended the meeting

1. Prof. SK Yadav Former Head Deptt. Of Teacher Edu., NCERT, External Expert
2. Dr. Harsh Vardhan, CEO
3. Dr. Neelima V. Kamrah, Registrar
4. Dr. S.S. Agrawal, Director General
5. Prof. M.Sen Gupta, Chairman IQAC
6. Ms. Anupam , Member
7. Dr Shikha Devgan. Member
8. Ms. Neetu Sharma, Member
9. Dr. Rachna Sharma, Member Secretary

Agenda:

- Programmes conducted for quality enhancement in the last session
- Programmes planned under IQAC for current session
- To Conduct visit of Foreign Delegates at campus under Academic exchange programme with Korean delegates
- Conduct of SRIJAN' 2020 Inter-College Competition
- Expert views and suggestions
- Vote of Thanks

Minutes:

- Welcome by the Chairman of IQAC and introduction of the members of the committee.
- Prof. M. Sen Gupta reviewed the minutes of last meeting.
- Report of the programmes conducted for quality enhancement in the last session presented by the member secretary
- Finalized the schedule of the academic exchange programme with Korean delegates and the issues to be shared with the delegation.
- List of activities, event schedule, appointment of coordinators and jury members were finalized.

After in depth discussion the distinguished committee members came up with the following **suggestions:**

- Theme of Srijan' 2020 Inter-college Competition was suggested by the experts.
- Suggested Certain Changes in Brochure.
- Prof. S. K. Yadav, the external expert, advised that certain additional activities need to be incorporated to make the program more effective.

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MINUTES OF THE MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC) held on 12-05-2020 Chaired By Prof. M.Sen Gupta

The Following attended the meeting

1. . Prof. SK Yadav Former Head Deptt. Of Teacher Edu., NCERT, External Expert
2. Dr. Harsh Vardhan, CEO
3. Dr. Neelima V. Kamrah, Registrar
4. Dr. S.S. Agrawal, Director General
5. Prof. M.Sen Gupta, Chairman IQAC
6. Ms. Anupam , Member
7. Ms. Ravneet Kaur, Member
8. Dr Shikha Devgan. Member
9. Dr . Neetu Dahiya
10. Dr. Rachna Sharma, Member Secretary

Agenda:

- Programmes conducted for quality enhancement in the last session.
- Programmes planned under IQAC for current session
- To conduct a seminar sponsored by NAAC.
- Conduct of online classes
- Expert views and suggestions
- Vote of Thanks

Minutes:

- Welcome by the Chairman of IQAC and introduction of the members of the committee.
- Prof. M. Sen Gupta reviewed the minutes of the last meeting.
- Report of the programmes conducted for quality enhancement in the last session presented by the member secretary.
- After in depth discussion the distinguished committee members came up with an action plan to execute the conduct of online classes.

Suggestions:

- Parents should be informed that MDU, Rohtak will continue conducting online classes strictly adhering to Govt. Guidelines (Haryana state) in context to the world wide pandemic.
- Faculty members should be given official User ID and password for online mode of lectures under the modality usage.
- Uploading the study material should be mandatory through the Google classroom.
- Assignments/Discussion/Quizzes/Tests should be conducted through Zoom or Google Classroom app.
- Attendance has to be maintained for record keeping and weekly reports are to be submitted to the Director.

