The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2018 to June 30, 2019)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

KIIT College of Education

1.2 Address Line 1

KIIT Campus, Sohna Road

Address Line 2

Near Bhondsi

City/Town

Gurugram

State

Haryana

Pin Code

122102

Institution e-mail address

info@kiit.in

Contact Nos.

0124-2658000

Name of the Head of the Institution:

Prof. M. Sen Gupta

Tel. No. with STD Code:

0124-2658000

Mobile:

<div style="border:1px solid">09910234160</div>

Name of the IQAC Co-ordinator:

<div style="border:1px solid">Dr. Shikha Devgan</div>

Mobile:

<div style="border:1px solid">8076736686</div>

IQAC e-mail address:

<div style="border:1px solid">manjitsengupta@gmail.com</div>

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

<div style="border:1px solid">HRCOTE14294</div>

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

<div style="border:1px solid">
EC/35/A&A/063 Date 27.3.2011

EC(SC)/20/A&A/39.2 Date. 16.12.2016
</div>

1.5 Website address:

<div style="border:1px solid">www.kiitedu.in</div>

Web-link of the AQAR:

<div style="border:1px solid"></div>

For ex.
http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	A	3.02	2011	5 Years
2	2nd Cycle	A	3.22	2016	5 Years
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY | 20/07/2011

1.8 AQAR for the year *(for example 2010-11)* | 2018-19

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

  i.   AQAR _ 2010-11 submitted to NAAC on 24-09-2011
  ii. AQAR_ 2011-12 submitted to NAAC on 15-09-2014
  iii. AQAR__ 2012-13 submitted to NAAC on 19.09.2014
  iv. AQAR__2013-14 submitted to NAAC on 19.09.2014
  v.   AQAR__2014-15 submitted to NAAC on 10.09.2015
  vi. AQAR__2015-16 submitted to NAAC on 03.10.2016

1**.10 Institutional Status**

University   State [✓]   Central [ ]   Deemed [ ]   Private [ ]

Affiliated College   Yes [✓]   No [ ]

Constituent College   Yes [ ]   No [✓]

Autonomous college of UGC   Yes [ ]   No [✓]

Regulatory Agency approved Institution   Yes [✓]   No [ ]

 (eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education [✓]   Men [ ]   Women [ ]

                Urban [ ]   Rural [✓]   Tribal [ ]

Financial Status   Grant-in-aid [ ]   UGC 2(f) [ ]   UGC 12B [ ]

                Grant-in-aid + Self Financing [ ]   Totally Self-financin [✓]

1.11 Type of Faculty/Programme

       Arts [ ]   Science [ ]   Commerce [ ]   Law [ ]   PEI (Phys Edu) [ ]

TEI (Edu) ☑   Engineering ☐   Health Science ☐   Management ☐

Others   (Specify)   [.]

1.12 Name of the Affiliating University *(for the College* | M. D. University, Rohtak |

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   [✕]

University with Potential for Excellence   [✕]   UGC-CPE   [✕]

DST Star Scheme   [✕]   UGC-CE   [✕]

UGC-Special Assistance Programme   [✕]   DST-FIST   [✕]

UGC-Innovative PG programmes   [✕]   Any other *(Specify)*   [✕]

UGC-COP Programmes   [✕]

2. IQAC Composition and Activities

2.1 No. of Teachers | 5 |

2.2 No. of Administrative/Technical staff | 2 |

2.3 No. of students | 2 |

2.4 No. of Management representatives | 1 |

2.5 No. of Alumni | 2 |

2. 6 No. of any other stakeholder and

community representatives

| 1 |

2.7 No. of Employers/ Industrialists

| 1 |

2.8 No. of other External Experts

| 2 |

2.9 Total No. of members

| 16 |

2.10 No. of IQAC meetings held | 2 |

2.11 No. of meetings with various stakeholders: Total No | 11 | Faculty | 5 |

Non-Teaching Staff / Students | 4 | Alumni | 01 | Others | 01 |

2.12 Has IQAC received any funding from UGC during the year? Yes | | No | √ |

If yes, mention the amount | |

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 15 | International | | National | | State | | Institution | 15 |
Level

> Weekly Research Seminars at Institutional Level
>
> Workshop on Internship programme and Project work.
>
> Workshop on Classroom Management
>
> Workshop on Effective Lesson Planning,
>
> Workshop on Micro Teaching,
>
> Extension Lectures on Experiential Learning and constructivism

2.14 Significant Activities and contributions made by IQAC

> 1. Improved placement cell
> 2. Community awareness and campaigns by B.Ed students
> 3. Thematic assemblies
> 4. Educational excursion
> 5. National/ International days celebrations
> 6. Creativity clubs, Arts, Crafts, Aesthetic activities organized

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Research seminars organized for M.Ed. students under the expert guidance	Achieved
2. Creation of Experimental school attached to KIIT College of Education	Functional under faculty/student/alumni collaboration
3. Collaborative Volunteer Programme for Baseline Study	Completed
4. Use of new teaching pedagogies among faculty members	Google App, discussion and training sessions along with the easy submission of assignments, online test and evaluation process has been brought into practice.

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes ☑   No ☐

Management ☑   Syndicate   ☑   Any other body (CGP) ☑

Provide the details of the action taken

Further action taken on the recommendations and financial allocation

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	1			
UG	1			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	2			

Interdisciplinary				
Innovative				

1.2   (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
      (ii) Pattern of programmes:

Pattern	Number of programmes
Semester(4)	1 (M.Ed.)
Trimester	
Annual(2 yr)	1 (B.Ed)

1.3 Feedback from stakeholders*   Alumni ☑ Parents ☑ Employers ☑ Students ☑
    (On all aspects)

        Mode of feedback   :   Online ☐   Manual ☑   Co-operating schools (for ☑
PEI)

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- Govt. notification for re-affiliation with MDU.
- Previous courses continue with CRSU
- Added optional papers on Inclusive Education, Educational Technology, Guidance & Counselling, Self Development Skills (Yoga) in M.Ed Course (4th Sem).
- Presentation on Review of Literature, Tool Development, Data Collection in M.Ed. Course (3rd Sem).

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others(Principal)
09	07	0	01	01

2.2 No. of permanent faculty with Ph.D.

05

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
01	06		02	0	01			01	09

2.4 No. of Guest and Visiting faculty and Temporary faculty

04

2.5 Faculty participation in conferences and symposium:

No. of Faculty	International level	National level	State level
Attended	02	02	
Presented		03	
Published		02	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Half yearly and annual Sessional Exams
2. Mock Viva conducted for all the project files
3. Mock interview during session end
4. Micro lessons and mega lesson sessions
5. Videography of Micro lessons
6. Assistance for UGC NET/CTET/ HTET
7. Sessions delivered through smart board
8. Special session devoted to Educational videos
9. Prototype E-Lessons by faculty
10. School teachers' training programs
11. Orientation on resume writing and video presentation on basic interview questions.
12. Google Drive was used by faculty members for sharing Ques.Papers, Internal assessment marks and other resources.

2.7 Total No. of actual teaching days during this academic year

167

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Showing answer books & discussing with students, Surprise Test on Education

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

1		

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed(I year)	95	10	89	04	NIL	97.8 %
B.Ed(II year)	62	6	59	NIL	NIL	95 %
M.Ed(2 Sem)	11	3	11	NIL	NIL	100 %
M.Ed(4 Sem)	15	5	15	NIL	NIL	100 %

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. Peer evaluation (Faculty)
2. Daily feedback Performa (Students and Faculty)
3. Class visits by Director
4. Informal discussion with faculty and students

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	All
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	All
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	All(Saturday Forum)
Others (Special induction programme)	All

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff				
Technical Staff				

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Research seminars for M.Ed students right from problem formulation to analysis and interpretation.(2nd – 4th Sem.)
- Research oriented environment for promotion of action research.
- Special lectures on research classification, action research and teaching methodology in 21st century
- Special session devoted to educational videos
- Workshop on "Classroom management"
- Workshop on "Effective lesson planning"

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL			
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01			
Outlay in Rs. Lakhs	One lakh			

3.4   Details on research publications

	International	National	Others
Peer Review Journals	1	04	
Non-Peer Review Journals			
e-Journals			
Conference proceedings		02	
NCERT		01	

3.5 Details on Impact factor of publications:

Range [ ] Average [ ] h-index [5.068] Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2018	Dept. of Women and Child Development, Jhunjhunu, Rajasthan.		I lakh
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No. | 1 | Chapters in Edited Books | 1 |

ii) Without ISBN No. | |

3.8 No. of University Departments receiving funds from

UGC-SAP | ✕ | CAS | ✕ | DST-FIST | ✕ |

DPE | ✕ | DBT Scheme/funds | ✕ |

3.9 For colleges   Autonomy | ✕ | CPE | ✕ | DBT Star Sch | ✕ |

INSPIRE | ✕ | CE | ✕ | Any Other (specify | ✕ |

3.10 Revenue generated through consultancy

Ms. Anupam Bansal, Dr. Shikha Devgan and Ms. Neetu Sharma: 2000/- per month

3.11 No. of conferences/workshops/Seminar organized by the Institution

Level	International	National	State	University 01	College
Number					15
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations   International [3] National [3]   Any other [20]

3.14 No. of linkages created during this year   [3]

3.15 Total budget for research for current year in lakhs :

From Funding agency [NIL]   From Management of University/College [ ]

Total [ ]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions   received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution   [1]
    who are Ph. D. Guides
    and students registered under them   [ ]

3.19 No. of Ph.D. awarded by faculty from the Institution   [ ]

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [ ]   SRF [ ]   Project Fellows [ ]   Any other [ ]

3.21 No. of students Participated in NSS events:

University level [25]   State level [ ]

National level [ ]   International level [ ]

3.22 No. of students participated in NCC events:

University level [ ]   State level [ ]

National level [ ]   International level [ ]

3.23 No. of Awards won in NSS:

University level [ ]   State level [ ]

National level [ ]   International level [ ]

3.24 No. of Awards won in NCC:

University level [ ]   State level [ ]

National level [ ]   International level [ ]

3.25 No. of Extension activities organized

[1]   [4]

University forum   College forum

NCC ☐   NSS ☐   Any othe☐

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Community Awareness through nukkad natak in village Mahendervada
- "Care and Share" program - distribution of raw food items in old age home.
- "Swatchh Bharat Abhiyan"- drive for environmental awareness in campus & nearby locality.
- Awareness about water conservation in local villages- Bhondsi, Ghamroj, Naya Gaon, Mahendervada, etc.
- Enhancement of communication skills
- Tree Plantation
- Awareness on health and hygiene & Cleanliness drive in Wazirabad Slum area.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	17 acres			
Class rooms	12			
Laboratories	9	1		
Seminar Halls	1	1		
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others		Psychological Tests added in Psychology Laboratory		

4.2 Computerization of administration and library

> Fully computerized administration and library

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	7990	847579	488	148322	8478	995901
Reference Books	613	65027	69	14634	682	79661
e-Books					15	4596
Journals					19	20920
e-Journals					1	21551
Digital Database					2	80500
CD & Video	100	20			120	
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart -ments	Others
Existing	40	02	02	01	01	01	01	0
Added	10	0	0	0	0	0	0	0
Total	50	02	02	01	01	01	01	0

4.5 Computer, Internet access, training to teachers and students and any other programme for technology
    upgradation (Networking, e-Governance etc.)

> - Wi fi enabled campus.
> - Training sessions for smart board usage for teachers and students
> - Regular sessions arranged for digital literacy for both teachers as well as students
> - Blended learning used frequently for innovative teaching and learning
> - Flipped classroom

4.6 Amount spent on maintenance in lakhs :

   i) ICT   ----------

   ii) Campus Infrastructure and faciliti[es]   10,52,131 /-

   iii) Equipments   ---------

   iv) Others   29,59,468.32 /-

                            Total :   4011599.32

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- During student induction programme they are made aware of Anti Ragging Cell, Discipline Cell and Anti – Harassment Cell. Students are sensitized on regular basis about Student Support Services like scholarships, awards etc..
- Vacancies are shared with students & alumni through social media.

5.2 Efforts made by the institution for tracking the progression

1.All important circulars are shared with students through emails and Whatsapp group

2. Relevant learning material useful for students is shared through E- mail and Social Networking Group.

3. Placement data regularly updated through Feedback mechanism.

4. Parent Teacher interaction   5. Diagnostic Test and remedial test for students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
165	25		

(b) No. of students outside the state

37

(c) No. of international students

00

Men   Women

No	%
23	12

No	%
167	88

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
64	01	00	14		79	85	05		20		110

Demand ratio   76:150   Dropout % 4.7 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> Students are guided for all kinds of competitive exams like Ph. D.,NET, CTET & HTET. Resources are made available through library and faculty assistance.

No. of students beneficiaries

27

5.5 No. of students qualified in these examinations

NET [4]   SET/SLET [4]   GATE [ ]   CAT [ ]

IAS/IPS etc [ ]   State PSC [ ]   UPSC [ ]   Others [19]

5.6 Details of student counselling and career guidance

1. Counselling of students done on regular basis

2. Special sessions conducted for General Knowledge, Awareness in Education, Interview, resume writing, brain storming , classroom management and lesson planning – micro & macro

3. Mock interviews conducted.

4. Assistance in Placement.

No. of students benefitted   50

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Placed	Number of Students Placed	Number of Students Placed
	01		15

5.8 Details of gender sensitization programmes

Awareness drive on 'Value of Gender' through Nukkar Natak, Poster Making and through Flag March in village Mahendervada under the University Outreach Program

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level [ ]   National level [ ]   International level [ ]

College Level [75]

No. of students participated in cultural events

State/ University level [ ]   National level [ ]   International level [ ]

110

College Level

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [   ]   National level [   ]   International [   ]

Cultural: State/ University level [   ]   National level [   ]   International [   ]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions	01	

5.11   Student organised / initiatives

Fairs   : State/ University level [   ]   National level [   ]   International level [   ]

Exhibition: State/ University level [   ]   National level [   ]   International level [   ]

5.12   No. of social initiatives undertaken by the students [5]

5.**13 Major grievances of students (if any) redressed**: Made available copies of reqd. library books.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

To develop an excellent professional college for teachers with emphasis on research and learning so as to prepare active, confident, self-disciplined, knowledgeable and skillful professionals who are ready to work in changing, multi-cultural society.

MISSION

Our mission is to continuously improve educational and research environment collectively, motivate and educate students from diverse background and to ultimately develop into a pace setting teacher education institution in the region.

VALUES

Our Values are:

- Excellence
- Integrity
- Respect
- Life long learning
- Assessment self Auditing
- Technology Adoption
- Human Care

6.2 Does the Institution has a management Information System

YES The Principal of our College ensures the smooth functioning of all activities of the College and notifications of any important information are readily shared through email facilities. College Library is automated with free and open source library system, Alice software for windows

• A website of the college has been upgraded with new features and better interface, which is updated with the latest information on regular basis. • For transparency and efficiency, teachers timetables, class timetables and planner are prominently displayed on the notice boards for students and is also available on College website. • The College ensures a system of participative management whereby information flow and decision making processes are systematized and channelled through all key constituents of the College.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Though curriculum is prescribed by the affiliating university, new teaching-learning strategies are tried for curriculum Transaction. Variety of activities in creativity clubs , Innovative academic projects are a regular feature

6.3.2 Teaching and Learning

Judicious use of blended learning. involvement of students in KIIT World School, and effective classroom discussions. Students are given first hand experience of teaching and management in our model school. ICT enabled teaching has made the classroom teaching more interactive. Additional assistance through remedial teaching is provided. Training sessions for faculty development through FDPs are conducted.

6.3.3 Examination and Evaluation

- Sessional examinations conducted twice a year.
- Power Point Presentation by students as part of the internal assessment .
- Submission of assignments by students are a part of internal assessment
- Feedback taken from students.

6.3.4 Research and Development

1. Extensive discussions on research methodology by invited guest teachers.

2. Weekly research seminars on research topics

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Automated and digitalized library.
- Seminar room/ auditorium with ICT facilities.
- Smart classroom and multimedia room

6.3.6 Human Resource Management

Peer tutoring, Collaborative learning and development of soft skills

6.3.7 Faculty and Staff recruitment

As per university norms through interview by university panel

6.3.8 Industry Interaction / Collaboration

1. Collaboration with specialised organisations like NCERT, Jamia MIlia Islamia and IGNOU

2. Collaboration with WAID Academy, Scotland, Lynchburg College USA and CRITT, CBS Copenhagen, Denmark.

3. Collaboration with neighboring   schools.

6.3.9 Admission of Students

On-line Admission of Students – by the university

6.4 Welfare schemes for

Teaching	✓
Non teaching	✓
Students	✓

6.5 Total corpus fund generated

0

6.6 Whether annual financial audit has been done   ✓ Yes ☐ No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Advisory Board	yes	Management
Administrative	yes	CGB	yes	Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes [✓]   No [   ]

For PG Programmes   Yes [✓]   No [   ]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- It is a continuous process. As per the directions of the University, standardized practices in examinations are followed in the Institution. • For Internal Assessments, different types of Assessments, different types of evaluation methods are followed by faculty members as per the guidelines of the University. • Seminars, presentations, class tests, assignments, Book review, conduct of Psychological test and case study analysis are used as part of continuous evaluation.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Academic freedom

6.11 Activities and support from the Alumni Association

- Donation of books by alumni
- Alumni support in conducting B.Ed. practice teaching session in examinations.
- Various psychological tests and other learning material donated by alumni to the college.
- Alumni support in running the model school of the college
- Alumni conducted Model lesson micro and macro lesson

6.12 Activities and support from the Parent – Teacher Association

Suggestions given by parents are implemented effectively.

There are activities organized by the College wherein parents are encouraged to attend. In the beginning of the academic year parents of first year students are requested to attend an Orientation on all academic programs and student support services offered on campus. The Institution organizes a one-on-one dialogue with parents whose children need further support and counselling services to enrich performance.

6.13 Development programmes for support staff

1. Skill India programme

2. Mock Drill for preparedness during disasters

3. Financial Literacy programme

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Eco friendly material used for all activities
2. Cleanliness : the first priority
3. Sapling plantation on Earth Day.
4. Use of eco friendly teaching aids.
5. Students involved in spreading the values in and around the campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the
functioning of the institution. Give details.

- Judicious use of ICT for teaching, learning, evaluation and record keeping
- Collaboration with National and International Universities
- A theme based Students' wall magazine
- Morning Assembly used as a training strategy for better and effective communication.
- Students motivated to participate in various inter college competitions and attend seminars/ University outreach Program(CSR) activities.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> Action taken report is presented regularly before CGB , Advisory Board and IQAC every three to six months.
>
> Suggestions given by the Advisory Board were incorporated

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

- Students' Wall Magazine issues on curricular themes to enhance writing expression among students.
- Periodical conduct of specifically designed tests to help in NET, CTET, HTET, Etc. on
1. General Knowledge   2. Education

7.4 Contribution to environmental awareness / protection

1. Visiting neighbouring villages and campaigning
2. Earth Day Celebration
3. Tree Plantations in different premises
4. Community Service

7.5 Whether environmental audit was conducted?   Yes ☐   No ☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:

- Conducive Learning environment
- Robust and digitalized library
- Wi fi Campus
- Dedicated faculty members
- Affiliated to State university
- International collaboration
- Giving guidance and academic support to schools
- Promotion of research
- Strong feedback mechanism

Weaknesses:

- Family problems with female students

Opportunities;

- Active volunteer teachers and students willing to plan and organize events
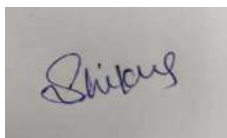- Attract good expertise and students from NCR

Threats:

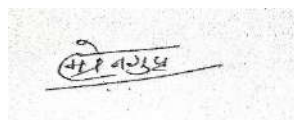- Private universities introducing education courses nearby.

8. **Plans of institution for next year**

1. Proposal sent for NAAC sponsored National Seminar
2. Google Classroom will be created for assessment and sharing of content.
3. Students will be encouraged to prepare e-content.

Name :- *Dr. Shikha*   *Name:-* Prof. M. Sen Gupta

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Signature of the Coordinator, IQAC   *Signature of the Chairperson,*
IQAC

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