

KIIT COLLEGE OF EDUCATION, GURUGRAM

MINUTES OF MEETING Curricular Committee

Date: 26th October 2020

Time: 3:00 pm

Agenda

Planning of Curricular activities

Convener

Dr. (Prof) M. Sen Gupta (Director)

Members who attended the meeting

1. Dr. Neelima Vardhan Kamrah (Registrar)
2. Dr. Rachna Sharma
3. Ms. Ravneet Kaur
4. Ms. Priti rani
5. Ms. Anupam Bansal
6. Dr. Shikha Devgan
7. Ms. Neetu Sharma

Minutes

- The meeting commenced with a word of welcome by Prof.(Dr) M.Sen Gupta Director, KIIT College of Education.
- Discussed the outcomes of the last session.
- Prof. (Dr.) M. Sen Gupta discussed and assign the responsibilities like B.Ed. / M.Ed. In-charges, for the new session.
- Dr. Rachna Sharma and Ms. Ravneet Kaur will Coordinating Scholastic Activities like Seminar, Conference, Enrichment Lectures, Extension Lectures, Training of School teachers, and Liaison with the M.Ed. Students
- Staff members were informed about the new rules and tentative date of the Internship program for B.Ed. 2nd year
- Ms. Ravneet Kaur and Ms. Anupam Bansal were asked to prepare Time Table for the new session for M.Ed. and B.Ed. respectively.
- Schedule for B.Ed. 2nd year sessional exams was finalized.
- Courses were allocated to all the faculty members and various strategies were also discussed for effective transaction of B.Ed. /M. Ed. curriculum

KIIT COLLEGE OF EDUCATION, GURUGRAM

NOTICE
Curricular Committee

Date: 10th January 2021

Time: 3:15 pm

All faculty members are requested to join the meeting for curricular planning with Dr. Neelima Vardhan Kamrah (Registrar) at 3.00 pm via Zoom. The meeting can be joined from the below-mentioned zoom link.

Topic: Curricular Planning
Date: 15th January 2021

Join Zoom Meeting

<https://zoom.us/j/5444132952?pwd=TTdjais1QVlIOGhmeDcwNm9LZzErZz09>

Meeting ID: 544 413 2952
Passcode: Pedagogy

Dr. Rachna Sharma

Head Officiating, KCED.

Copy to:

Ms. Ravneet Kaur

Ms. Anupam Bansal

Ms. Neetu Sharma

Dr. Shikha Devgan

Ms. Priti Rani

KIIT COLLEGE OF EDUCATION, GURUGRAM

MINUTES OF MEETING Curricular Committee

Date: 15th January 2021

Time: 3:00 pm

Agenda

1. Planning of Curricular activities
2. Planning of mode of conducting classes after the pandemic.

Convener

Dr. Rachna Sharma (Head Officiating, KCED.)

Members who attended the meeting

1. Dr. Neelima Vardhan Kamrah (Registrar)
2. Dr. Rachna Sharma
3. Ms. Ravneet Kaur
4. Ms. Priti Rani
5. Ms. Anupam Bansal
6. Dr. Shikha Devgan
7. Ms. Neetu Sharma

Minutes

- The meeting commenced with a word of welcome by Dr. Rachna Sharma, Head Officiating, KIIT College of Education, and discussed the outcomes of the last session.
- Dr. Rachna Sharma discussed and assign responsibilities like B.Ed. / M.Ed. In-charges, for the new session.
- Dr. Rachna Sharma and Ms. Ravneet Kaur will Coordinating Scholastic Activities like Seminar, Conference, Enrichment Lectures, Extension Lectures, Training of School teachers, and Liaison with the M.Ed. Students
- Staff members were informed about the new rules and tentative date of the Internship program for B.Ed. 2nd year.
- Dr. Neelima Kamrah suggested conducting the classes in hybrid mode. It was decided that on Tuesday and Thursday online classes will be taken and on Monday, Wednesday & Friday will be offline classes.
- Ms. Ravneet Kaur and Ms. Anupam Bansal were asked to prepare Time Table for hybrid mode.
- Schedule for B.Ed. 2nd year sessional exams was finalized.
- University Outreach Programmes will be undertaken by Dr. Shikha and Ms. Neetu Sharma.
- Wall Magazine updating will be taken care of by Dr. Shikha and Ms. Priti Rani.

- Month wise Co-curricular activities were distributed among Dr. Shikha and Ms. Anupam Bansal.
- Dr. Neelima Kamrah suggested motivating the students to visit the library more frequently and initiate the research activities/ project.