

KIIT COLLEGE OF EDUCATION, GURUGRAM

MINUTES OF THE MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

Day & Date: Monday, 20/02/2023

Time: 03:00 PM

Location: Maruti Kunj, Bhondsi, Gurugram.

Venue: Director Office

Chaired by: Prof. Indira Dhull, Director

The Following members attended the meeting: -

1. Prof. SK Yadav Former Head Deptt. of Teacher Edu., NCERT, External Expert
2. Dr. Harsh Vardhan, CEO
3. Dr. Neelima V. Kamrah, Registrar
4. Dr. S.S. Agrawal, Director General
5. Prof. Indira Dhull, Chairman IQAC
6. Dr. Anshu Radha Aggarwal (Principal, KCED.)
7. Dr. Rachna Sharma, Member Secretary
8. Ms. Ravneet Kaur, Member
9. Ms. Anupam Bansal, Member
10. Dr. Neetu Dahiya, Member
11. Dr. Shikha, Member
12. Dr. Gunjan Verma, Member
13. Dr. Aruna, Member
14. Dr. Jasminder, Member
15. Ms. Diksha, Member
16. Dr. Mouna Gupta, Member
17. Neetu Kumari, Member

The Agenda Items of the meeting:

1. Induction Programme- 2023.
2. Weekly Report of the admissions of B.Ed. & M.Ed. for the session 2023-25.
3. Any other agenda with the permission of the chair.

Proceedings:

- The Chairman of IQAC, Prof. Indira Dhull welcomed and introduced the members of the committee. She reviewed the minutes of the last meeting.

AGENDA ITEM NO. 1: Induction Programme- 2023.

- Discussion on the progress of all the criteria of AQAR (2021-22) with faculty was done.
- The faculty members were briefed about the status of their respective criteria with all annexures.

AGENDA ITEM NO. 2: Weekly Report of the students who joined internship in schools.

- Dr. Anshu Radha Agarwal guided the preparation of weekly/ fortnightly reports of the students who joined internships.

AGENDA ITEM NO. 3: Any other agenda.

- Preparation for the CGB meeting.
- Discussion on SRIJAN- Annual intercollege competitions on the theme “Save Our Earth Planet”.
- Discussion on placement services provided to students and competitive exams cleared by the students.
- Discussion on tentative dates and experts’ names for online guest lectures.
- Discussion on the different activities scheduled in the next month.
- The meeting was adjourned at 4.00 pm.

Plan of Action

- Compilation of AQAR (2021-22)
- Preparation for SRIJAN
- Conduction of Extension Lecture by Dr. Rashee Singh



Prof. Indira Dhull
Director



Principal
KIT College of Education (KEd)
KIT Campus, Sohna Road,
Bhandel, Gurgaon

Prof. Anshu Radha Aggarwal
Principal